

10 January 2020

Dear Parent/Carer

It has been a fantastic start to this new term. As it is a new year and also the start of a new decade, it is a time when we all think about the changes we can make now to create the sort of future that we want. I spoke to all students about this in assemblies this week; encouraging them to seize the opportunity of a fresh start at the beginning of a new term and year. We have reinforced our standards, so students are clear about our expectations. These haven't changed and have remained the same as those listed in the Student Planner, but it is important that we revisit these to help students make the correct decisions at all times. The huge majority of our students make the right choices for the right reasons, but there is a consequences system that encourages students to take responsibility for their actions and helps us to maintain a calm and purposeful learning environment for us all.

A C4a detention is half an hour, from 2:30 - 3:00 pm. These can be given by staff for behaviour in the classroom but also for other reasons around the academy site.

- **Incorrect/missing uniform** (Where an item of uniform is missing, it can be borrowed for the day, with an item of value left by the student to be collected when they return the item).
- **Skirt rolled up**
- **Blazer off:** Students may remove their blazer in a classroom, after asking first for permission.
- **Pulling ties off**
- **Hoodies/Coats:** A school jumper should be the only item worn between a blazer and a shirt. A coat must have a zip and a blazer must always be worn under a coat.
- **No bag or planner**

#### C4a Jewellery and make-up

- **Jewellery:** Should not be worn and this includes decorative bands on the wrist and rings.
- **Earrings and studs:** no earrings or studs are allowed, this includes clear piercings and retainers.
- **False nails/nail polish:** This is not allowed. If students cannot remove the nails that day, they will spend the day in the Reflection Room until the issue is resolved.
- **Make-up/false eyelashes:** make-up should be discrete. False eyelashes are not allowed.
- **Coloured hair:** The Planner states that hair colour (and styles) should be 'sensible'.

#### C4a Food/drink/litter

- **Food and drink:** A C4a will be issued if any student eats outside the restaurant or in the corridors. Students should only drink water outside the restaurant.
- **Litter:** If students purposely litter they will be given a C4a and they will be asked to pick it up. If a group of students leave a table with rubbish, they will be asked to clear their tables. If they refuse they will be given a C4a.
- **Chewing gum:** A student will be asked to empty their mouth and they will be issued with a C4a.

#### Smoking

- **Smoking/Vaping:** This is not allowed on the school site. A C5a will be issued. A C4b (1 hour detention) will be issued for students who are smoking by association.

#### Lateness/Truancy

- **Out of bounds:** A C4a will be issued and the student will be sent to the correct place. For repeated behaviour the detention will be completed during lunch.
- **Late:** A C4a will only be issued if a student arrives once the learning has started. If a student is more than ten minutes late to a lesson they will be issued with a C5a.
- **Late to the Academy:** Any student crossing the purple line after 8.25 am will receive a C4a.
- **Truancy:** SLT and Learning Managers will take students to their lessons or they will be sent straight to the Reflection room, where they will stay until the end of the lesson. A C5a will be issued for truancy. If a student refuses to attend the Reflection Room then they will be referred for an exclusion.

#### Mobile phone seen/heard

- **Mobile phones:** we are a phone free school. If a mobile phone is seen by a member of staff the student needs to hand it over. They will receive a C4a and it can be collected by an adult at the end of the day. If a student refuses, it will be referred for an exclusion.

Most of our students behave in a way that means consequences do not have to be issued as they are responsible and respectful at all times and it is important that all students are treated fairly and consistently. So far this year, the record of praise, with the praise stickers and postcards, outnumber the consequences for students on a ratio of 10:1. This is fantastic recognition of the excellent attitude and effort our students show every day and I would like to thank all parents and carers for their constant support.

Yours faithfully



Brian Kelly  
Principal

